

**University of Wales Trinity Saint David**

**UNRESTRICTED** Minutes of the virtual meeting held at 3.30 p.m. on Thursday 6 July 2023 in Arts 1, Lampeter Campus

Present:

Venerable Randolph Thomas (Chair)

Justin Albert

Natalie Beard

Emlyn Dole

Professor Kyle Erickson

Taya Gibbons

Professor Medwin Hughes CBE (Vice-Chancellor)

Uzo Iwobi (via teams)

Rowland Jones

Timothy Llewelyn

Geraint Roberts (via teams)

Nigel Roberts

Emlyn Schiavone

Dr Liz Siberry

Dr Peter Spring

Maria Stedman

Dr Kerry Tudor

UW Observers

Dr Stuart Robb

Deris Williams

In attendance:

Sarah Clark, Clerk to Council

Natalie Beard

Dr Andrew Cornish, Principal, Coleg Sir Gar (via teams)

Rebecca Doswell, Deputy University Secretary

Professor Elwen Evans KC, VC Designate

Professor Elena Rodriguez-Falcon, Deputy Vice-Chancellor

Professor Dylan Jones, Deputy Vice-Chancellor

Steve Baldwin, Director of Resources and Business Planning

Gavin Bessant, Director of Financial Services

Jane O'Rourke, Executive Director of Human Resources

Catrin Beard (Translator)

Margaret Williams (Secretary)

Minute Number	Main discussion points	Action/decision
23.42	Council RECEIVED apologies for absence from Arwel Ellis Owen and Victoria Provis.	

Minute Number	Main discussion points	Action/decision
Apologies for absence		
23.43 Declarations of interest	Council RECEIVED the Declarations of Interest as noted in the Clerk's report (CO535).	
23.44 Coleg Sir Gar Board report	This is a RESTRICTED ITEM and reported within the restricted minutes of the meeting.	
23.45 HEFCW IRR letter 2023 and response	This is a RESTRICTED ITEM and reported within the restricted minutes of the meeting	
23.46 Resources and Performance Committee	Council RECEIVED the report of the Resources and Performance Committee meetings held on 4 May 2023 and 22 June 2023 (CO537).	
23.47 KPI Monitoring report	Council CONSIDERED the KPI Monitoring report and end of year assessment. Each lead officer had also prepared a reflective narrative of the year (CO538).	
23.48 Financial and cashflow report	This is a RESTRICTED ITEM and reported within the restricted minutes of the meeting	
23.49 Staff Pulse Survey Outcomes	<p>Council RECEIVED a summary report on the outcomes of the Staff Pulse Survey undertaken in December 2022 (CO540).</p> <p>The EDHR reported that 600 employees had responded to the survey, giving an overall employee engagement score of 74% which was regarded as a good response within the sector. The purpose of the report was to provide a high-level summary of the results. Valuable information had been received. Members also noted the communication issued to staff outlining the actions to be taken in response to the findings. The EDHR confirmed that updates regarding action being undertaken would be contained within the weekly staff bulletins.</p>	
23.50 Budget 2023/24	This is a RESTRICTED ITEM and reported within the restricted minutes of the meeting	
23.51 Minutes of the meeting held on 30 March 2023	Council APPROVED the Minutes of the meeting held on 30 March 2023 (CO542)	
23.52 Academic Committee	Council RECEIVED the report of the Academic Committee meeting held on 14 June 2023 (CO543).	

Minute Number	Main discussion points	Action/decision
23.53 Widening Access Strategy	Council APPROVED the Widening Access Strategy (CO544).	
23.54 Code of Practice of the Students' Union	Council APPROVED the Code of Practice on the Students' Union 2023/24 (CO545).	
23.55 Audit and Risk Committee report	Council RECEIVED the report of the Audit and Risk Committee meeting held on 25 May 2023 (CO546).	
23.56 External Audit Plan	Noting that ARC had been inquorate, Council APPROVED the External Audit Plan and Strategy 2022/23 (CO547).	
23.57 Whistleblowing annual report	Council RECEIVED the Whistleblowing Annual Report (CO548).	
23.58 Estates Committee report	This is a RESTRICTED ITEM and reported within the restricted minutes of the meeting	
23.59 Group Scrutiny Committee report	Council RECEIVED the report of the Group Scrutiny Committee report meeting held on 30 June 2023 (CO550).	
23.60 Subsidiary Governance Framework	Council APPROVED the Subsidiary Governance Framework (CO551).	
23.62 Remuneration Committee report	Council RECEIVED the report of the Remuneration Committee meeting held on 21 June 2023 (CO553).	
23.63 Annual Pay Policy Statement	Council APPROVED the Annual Pay Policy Statement 2021/22 (CO554).	
23.64 Senate report	Council RECEIVED the report of the Senate meetings held on 3 May 2023 and 19 June 2023 (CO555)	
23.65 Professors of Practice	Council APPROVED the nominations for Professors of Practice (CO556).	

Minute Number	Main discussion points	Action/decision
23.66 Nominations and Governance report	Council RECEIVED the report of the Nominations and Governance Committee meeting held on 26 April 2023 (CO558).	
23.67 Use of University Seal	Council RECEIVED the report on the use of the University Seal (CO559).	
	<p>The Chair extended thanks and appreciation on behalf of Council and his personal thanks to Sarah Clark who was leaving her role as Clerk and University Secretary. He wished her well for the future and acknowledged her significant contribution to the work of the Council and University whilst in her role.</p> <p>The Chair and members extended their thanks and appreciation to the Vice-Chancellor who was retiring at the end of the academic year. They wished him well in his retirement and acknowledged his significant contribution to the University.</p> <p>Members extended their thanks and appreciation to the Chair of Council who was retiring from the Chair at the end of the academic year. They thanked him for his significant contribution and leadership of the Council.</p>	
23.68 Reserved minutes	Council APPROVED the reserved minutes of the meetings held on 30 March and 26 April 2023 (CO561).	
23.69 Remuneration Committee reserved report	Council RECEIVED a verbal report on reserved business considered by the Remuneration Committee held on 21 June 2023.	
23.70 Academic Titles	Council APPROVED recommendations from Senate for the award of academic titles (CO557).	
23.71 Declarations of interest	The Council received the declaration of Rowland Jones in relation to his links with Adult Learning Wales (item 23.44).	
23.72 Date of the next meeting	The next meeting would be held on 27-28 September	

Meeting terminated 4.45