

## **Joint Meeting of the Councils**

**UNRESTRICTED** Minutes of the meeting held at 2.00 p.m. on Thursday 6 July 2023 in Arts 1, Lampeter Campus

### Present:

Venerable Randolph Thomas (Chair)  
Justin Albert  
Natalie Beard  
Emlyn Dole  
Professor Kyle Erickson  
Taya Gibbons  
Professor Medwin Hughes  
Uzo Iwobi (via teams)  
Rowland Jones  
Timothy Llewelyn  
Dr Conny Matera Rogers (via teams)  
Geraint Roberts (via teams)

Nigel Roberts  
Dr Liz Siberry  
Emlyn Schiavone (via teams)  
Dr Peter Spring  
Maria Stedman  
Dr Kerry Tudor  
Dr Stuart Robb  
Deris Williams

### In attendance:

Sarah Clark, Clerk to Council  
Dr Andrew Cornish, Principal, Coleg Sir Gar (via teams)  
Rebecca Doswell (Deputy University Secretary)  
Professor Elwen Evans KC, VC Designate  
Professor Elena Rodriguez-Falcon, Deputy Vice-Chancellor  
Professor Dylan Jones, Deputy Vice-Chancellor

Steve Baldwin, Director of Resources and Business Planning  
Gavin Bessant, Director of Financial Services  
Jane O'Rourke, Executive Director of Human Resources  
Catrin Beard (Translator)  
Margaret Williams (Secretary)

Agenda item	Main discussion points	Action/decision
23.28 Apologies for absence	Apologies for absence were received from Arwel Ellis Owen and Victoria Provis..	
23.29 Declarations of interest	The Councils RECEIVED the Declarations of Interest as noted in the Clerk's report (JCO201).	
23.30 Chair's Report	The Councils RECEIVED the Chair's report (JCO202).	
23.31 Vice-Chancellor's report	The Councils RECEIVED the Vice-Chancellor's report (JCO203).	
23.32 SU report	The Councils RECEIVED the Students' Union report (JCO204).	
23.33 CGC report	The Councils CONSIDERED the update report from the Confederal Governance Committee meetings held on 24 March and 6 June 2023 (JCO205).	
23.34 Audit and Risk Committee report	The Councils CONSIDERED the report of the Audit and Risk Committee meeting held on 25 May 2023 (JCO206).	
23.35 Internal Audit Strategy 2023/24	Noting that the ARC meeting had been inquorate, the Councils APPROVED the Internal Audit Strategy for 2023/24 (JCO207).	
23.36 Risk Management	The Councils CONSIDERED the Corporate Risk Register, visualisation showing risk level changes over the current academic year and an updated Corporate Risk Assurance map (JCO208).  The Councils APPROVED ARC's recommendation that a risk relating to the establishment of CTER be included on the Register.	
23.37 Nominations and Governance Committee report	The Councils CONSIDERED the report of the Nominations and Governance Committee meetings held on 18 May 2023 and 23 June 2023 (JCO209).	

The Chair of the NGC reported that the meeting had discussed in some detail the succession planning and the arrangements for the remainder of the transition period between the Chair and Chair-Designate and had agreed that the forthcoming period was one of significant risk, during which retention of knowledge within the Council would be important. The NGC had been clear that Emlyn Dole would commence as Chair on 1 September 2023.

The NGC recommended to the two Councils that, following his retirement as Chair of Council, the Venerable Randolph Thomas remained as an independent member for a further period of four months i.e. until 31 December 2023. The Chair-Designate and Vice-Chancellor-Designate had confirmed that they would support this, should it be the decision of the two Councils.

The Vice-Chancellor reported that he had discussed the position with HEFCW, which had confirmed that continuation for a short period would be advisable in the context of good governance and managing the corporate risk. The Joint Councils noted that they were reassured by the advice of HEFCW on this matter.

The Chair of NGC reported that the meeting had also considered the appointment of members for a second term appointments of members to other bodies and arrangements and proposals for standing committees.

Members considered the recommendations of the NGC and AGREED to ENDORSE the following recommendations:

- (a) The appointment of the following members for a second term of three years until July 2026:
  - Rowland Jones (UWTSD)
  - Geraint Roberts (UWTSD)
  - Nigel Roberts (UW and UWTSD)
  - Deris Williams (UW)
- (b) The appointment of Emlyn Dole as Chair of the UWTSD Council and therefore the UW Council on 1 September 2023.
- (c) The continuation of the Venerable Randolph Thomas as an independent member of both Councils for a period of four months i.e. until 31 December 2023.
- (d) The appointment of Tim Llewelyn as a director of UW Pensions Schemes Ltd
- (e) An amendment to the quoracy of the Audit and Risk Committee.

23.38 Protocol on use of translation and online / hybrid meetings	<p>The Councils considered NGC's recommendation that the Protocol on the use of translation and online/hybrid meetings be adopted for 2023/24 (JCO210).</p> <p>They APPROVED the Protocol, but requested that NGC give further consideration to the approach to hybrid meetings, noting that the provision of translation facilities was not currently possible for those attending an in-person meeting remotely.</p>	
23.39 Development and retention plan	<p>The Councils CONSIDERED the updated Council development and retention plan (JCO11).</p> <p>It noted the implementation of the plan for 2022/23 and discussed the arrangements for 2023/24. A number of suggestions were made in respect of induction arrangements and briefing sessions, for inclusion in the final version.</p> <p>Subject to the above, the plan was APPROVED.</p>	
23.40 Code of Practice for Council Members	<p>The Councils CONSIDERED the Code of Practice for Council Members, which had been reviewed by the Clerk and NGC, with a small number of amendments proposed (JCO212).</p> <p>The Code was APPROVED for a further period of two years.</p>	
23.41 Minutes	<p>The Councils APPROVED the Minutes of the meeting held on 30 March 2023 (JCO213).</p>	
23.42 Chair's action	<p>The Councils RECEIVED the report on Chair's action taken since the last meeting (JCO214) and NOTED approval of approved the calendar of meetings 2023/24 and the standing committee chairs and memberships 2023/24.</p>	
23.43 Declarations of interest	<p>No additional conflicts of interest were noted during the meeting.</p>	
23.44 Date of next meeting	<p>27-28 September 2023</p>	